

Showroom and Quoting Considerations

- Our showroom is now closed and our office staff are working from home to minimise risk to our staff and our clients.
- As opposed to on-site inspections, where possible arrange virtual property inspections to facilitate the quoting process. This can be performed using Facetime, Whatsapp or Skype.

When to stay away from work

- If you are feeling unwell - stay home and contact the management team as soon as possible regardless of whether you qualify for coronavirus testing. For your information, restrictions around testing have been eased, and you now qualify for testing if you meet the following criteria;
 - A fever $>37.5C$ or history of fever (e.g. night sweats, chills) OR
 - An acute respiratory infection (e.g. cough, shortness of breath, sore throat) AND
 - No other clinical focus of infection or alternate explanation of illness
- If you have been overseas or on a cruise ship in the last 14 days - stay home and contact the management team as soon as possible. You are required by the government to self-isolate for a period of 14 days. If you do become unwell during this period, then you will satisfy the criteria for testing. In this instance, contact your GP via phone.
- If you have been in close contact with a confirmed or probable case of COVID-19 - stay home and contact the management team as soon as possible. You are required by the government to self-isolate for a period of 14 days. Definitions of what qualifies as "close contact" and a "probable case" can be found on the CDNA guidelines [https://www1.health.gov.au/internet/main/publishing.nsf/Content/7A8654A8CB144F5FCA2584F8001F91E2/\\$File/COVID-19%20SoNG%20v2.11.pdf](https://www1.health.gov.au/internet/main/publishing.nsf/Content/7A8654A8CB144F5FCA2584F8001F91E2/$File/COVID-19%20SoNG%20v2.11.pdf). If you do become unwell during this quarantine period, then you will satisfy the criteria for testing. In this instance, contact your GP via phone.
- If you are unwell and have serious symptoms such as difficulty breathing, call 000 for urgent medical help. Advise them of your symptoms and any relevant travel and/or contact history.

By working together and following these guidelines we can help to reduce the health risk to each other and to our clients. Please feel free to contact me if you have any questions regarding this policy.

Darryl Hathway
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Resources

CDNA - <https://www1.health.gov.au/internet/main/publishing.nsf/Content/cdna-song-novel-coronavirus.htm>

WHO - <https://www.who.int/health-topics/coronavirus>

QLD Health - <https://www.qld.gov.au/health/conditions/health-alerts/coronavirus-covid-19>